

GOLF COMMITTEE Terms of Reference



Reports to:
Board



Meeting
Attendance:
Monthly or as
required



Length of
Term:
1 year



The Golf Committee reports to the Board of the Benalla Golf Club and is subject to the club's By-Laws regarding sub-committees.

The role of the Golf Committee is to develop and coordinate a program of golf events and activities that support an inclusive approach to playing golf; to increase the number of participants in daily competitions and social play; and to improve the satisfaction and skill levels of members.

This committee will work closely with the Membership Engagement, Marketing and Communications, and Golf Facilities Committees.

Golf Committee members are appointed by the Board and will include the Director of Golf, the Men's Captain, the Women's Captain, and the Golf Shop proprietor.

The conduct of the Golf Committee and its members is governed by the Board & Sub-Committee Code of Conduct.

Committee members are obligated to declare any interest and any business or other relationship which could, or could reasonably be perceived to, materially interfere with the member's ability to act in the best interests of the Club.

Responsibilities

Administrative

- Develop and oversee Club Policies in relation to golf.
- Make recommendations to Finance Committee in relation to Golf Operations Budget.
- Maintain a register of winners of all major competitions.
- Maintain Honour Boards and perpetual trophies.
- Submit results to relevant media.
- Represent the Club at Regional Association level.
- Represent the Club at Golf Vic workshops/presentations.

Rules & Handicapping

- Oversee Course ratings.
- Regularly review and adjust hole index.
- Determine and publicise Permanent and Temporary Local Rules
- Manage handicaps of existing members and apply handicaps to new members.
- Implement a Rules Education program.
- Score card design and production

Competition Play

- Prepare and circulate the annual club fixture.
- Evaluate and review matters relating to course designation, placement of tees and pins in conjunction with the Course Committee.
- Determine and clearly display the conditions under which competitions are played.
- Determine within R&A handicapping rules and advice from Golf Australia which events will be used for handicapping purposes.
- Ensure a committee representative or delegate is available during competition to aid in decision making and/ or suspend play if required.
- Make recommendations on competition and novelty event entry fees.
- Allocate trophies and prizes including dollar value and quantity in a manner that is equitable for all participants regardless of gender.
- Provide referees for events when needed.
- Deal with and resolve disputes arising from the conduct of competitions and matches.
- Deal with disciplinary issues relating to golf matters.
- Select individuals or teams to represent the club and appoint team captains when required.

Special Events

- Establish working parties to organize major events such as Maie O'Shea Bowl and Annual Tournaments.
- In conjunction with the Member Engagement Committee and the Marketing and Communications Committee, coordinate club special events, such as charity days, etc.

Game Development

Implement golf development strategies, particularly for juniors, women, and older adults; from the beginner level to the elite, including:

- Planning and coordination of Junior Beginner Program (MyGolf)
- Planning and coordination of Adult Beginner Program (Get into Golf)
- Development of pathways for clinic participants to progress to club membership.
- Recruitment and support of Club Community Instructors.
- Development and coordination of school programs & partnerships
- Provision of a range of structured non-competition golfing activities.

The Golf Committee will conduct an annual review of this Charter and have any amendments authorised by the Board to ensure they remain consistent with the club's strategy, objectives, and responsibilities.